## ABSTRACT

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## PROCESS OF CREATING SHOP DRAWING IN EDUCATIONAL BUILDING PROJECTS AT PT. JAYA CONSTRUCTION

Contractor is an agency that has the task of carrying out project construction work in accordance with plans, costs, regulations and conditions that have been previously determined. in a construction company, good communication is needed so that the project can run smoothly, both direct verbal communication and indirect communication such as through writing and drawing. in the course of project construction, the contractor does not just build the project directly, but the contractor must prepare shop drawings first to be a reference for project construction. This shop drawing was made based on the Detail Engineering Design (DED) drawing thaat had made by the previous planning consultant which was further refined so that it could be built in the site. Before the shop drawing is given to the field for realization, the drawing must first go through the assistance stage with the supervising consultant. Then, after the shop drawings made by the contractor are approved by the supervising consultant, the shop drawings can be used as a reference for construction on the project.

Keywords: Contractor, Shop drawing, Project workflow