

ABSTRACT

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IMPLEMENTATION OF FINANCIAL GOVERNANCE PRACTICES IN OPTIMIZING CASH FLOW AT PT ORANGE TRADER INDONESIA

This report aims to identify and evaluate financial governance practices in optimizing cash flow at PT Orange Trader Indonesia (PT OTI). This practice is important to support the company's financial stability through transparent and efficient financial transaction management. Data is taken from daily cash flow transactions, purchase orders, and tax invoice reports, which are then processed using Microsoft Excel. The focus of this profession's work includes recording and inputting financial data such as company income and expenses, managing purchase orders, and processing tax invoices from tax consultants. During the implementation of the work, several obstacles were found such as the quality of unclear transaction evidence and the absence of standard templates for data recording. To overcome this, the intern created a template independently and coordinated with the mentor regarding data input. This report contributes to improving financial governance at PT OTI, especially in creating a more structured and easily monitored cash flow, which ultimately supports the sustainability of the company's business.

Keywords : Financial Governance, Cash Flow, Purchase Order, Tax Invoice, Microsoft Excel.