

## ABSTRACT

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### **PRESCHOOL TEACHER ASSISTANT WORK DESCRIPTION AT MUTIARA HARAPAN ISLAMIC SCHOOL**

*Early Childhood Education (PAUD) is designed for children from birth to six years old to support their growth and development, ensuring they are ready for further education. The need for skilled and competent professionals in educating young children is high. Universitas Pembangunan Jaya offers an Internship Program under the government's MBKM initiative, aimed at honing students' abilities and characteristics to become competent and high-performing individuals in the job market. The intern had the opportunity to participate in the MBKM Internship Program at Mutiara Harapan Islamic School as a Kindergarten Teacher Assistant. The main responsibilities included assisting the homeroom teacher in conducting teaching and learning activities, creating a positive and safe learning environment, observing student development, preparing progress reports for students, reporting students' progress to the homeroom teacher and parents, helping students overcome learning difficulties, and supporting them in recognizing and managing their emotions. Despite facing challenges during the internship, the intern successfully addressed them, turning the experiences into valuable lessons for future careers and providing suggestions for Mutiara Harapan Islamic School.*

**Keyword:** *internship, mbkm, preschool teacher assistant, early childhood education (PAUD)*