

ABSTRACT

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ACCOUNT PAYABLE INVOICE ENTRY USING NEXIST SYSTEM AT PT SODEXO SINERGI INDONESIA

Internship (Kerja Profesi) is a compulsory course at Universitas Pembangunan Jaya. This course aims to provide students with direct work experience and opportunities to expand their skills in a professional setting. This internship report discusses the process of inputting Account Payable (AP) invoices using the Nexist system at PT Sodexo Sinergi Indonesia. As a company in the food service and facilities management sector, PT Sodexo developed the Nexist system to streamline financial records and manage financial activities more efficiently. This system enables the company to simplify invoice documentation, minimize manual errors, and ensure payment accuracy. The intern's responsibilities included assisting the finance division with bank reconciliations, petty cash journal entries, vendor payment journals, and AR and AP invoice input. Throughout the internship, the intern encountered several challenges, such as nominal discrepancies between invoices and the system, as well as delays in Goods Received (GR) entries by storekeepers. The intern addressed these issues through coordination with the AP team. This internship experience provided the intern with a deeper understanding of financial management theories and internal controls essential for the company's financial operations.

Keywords: Account Payable, Nexist, Sodexo, invoice, internal control