

# DAFTAR RIWAYAT HIDUP



## Contact

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## Education

2021 - Present  
**Communication Science - Public Relations**  
Pembangunan Jaya University  
Last GPA: 3,47

2018 - 2021  
**Broadcasting**  
SMKS Broadcast Pertelevision Cakra Buana  
Last Score: 80

## Language

Indonesian

English

## Portfolio

[Portfolio of Amelia 2024 - Drive](#)

# Amelia Ananda Putri

## Communication Student

I'm an active 3rd year student at Pembangunan Jaya University pursuing in Communication Science degree with Public Relations focus. Currently I get interest to learn a lot of several things about Public Relations field and practicing my skills (soft and hard) through the volunteer and organization experience.

## Work Experience

Jan - Mar 2020  
PT. Ebdesk Teknologi Indonesia

### Editor and News Transcript Internship

Successfully edited a news that given by the mentor of team and make the transcript for company needs with 3 months period intern program. The news was taken is all news from all TV stations in Indonesia within 24 hour period everyday.

**Skills:** •Editing •Writing •Time Management

## Volunteer and Organization Experience

August 2023 - Present  
HIMAKOM UPJ

### Head of Public Relations Division

HIMAKOM UPJ is an official Communication Students Association under of Program Studi Ilmu Komunikasi UPJ. I was selected as head of public relations division for the 2023/2024 period. Required to build an active communication and great cooperation between internal and external communication major parties, we're being the first contact reached by outsiders to collaborate with HIMAKOM UPJ. Our division also has full control over "branding" of HIMAKOM UPJ to the external through social media.

**Skills:** •Leadership •Copywriting •Social Media Management

October 2023 - June 2024  
COLLABORATION FESTIVAL 2024

### Head of Public Relations Division

Collaboration Festival (CoFest) is an annual event that held by Program Studi Ilmu Komunikasi UPJ and operates in the field of creativity to improve the quality of students through a lot of activity like workshop, seminar, competitions, also special performances. Our division manage control over "branding" of CoFest 2024 through our social media (Instagram and Tiktok), responsible as the first contact of the event, for collaboration with media partners, also handle all partnerships for event ticketing. This year, we succeeded in partnership with 23 media companies and carrying out 29 news coverage.

**Skills:** •Leadership •Persuasive Communication •Social Media Management

April 2023 - August 2023  
PRIMA UPJ 2023

### Member of Public Relations Division

PRIMA UPJ 2023 is a campus orientation and introduction event for the new force students at Pembangunan Jaya University. I'm positioning as PIC of Marketing team on Public Relations Division which mean I work to processing and organized all the data that related to PRIMA UPJ 2023 also being the "first" contact person for external to get connection with our event.

**Skills:** • Data Processing • Interpersonal Communication • Excel