

ABSTRACT

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IMPLEMENTATION OF WORK AS AN INTERNSHIP STAFF AT JAYA SOFT SKILLS DEVELOPMENT PROGRAM (JSDP) UNIVERSITY OF PEMBANGUNAN JAYA

Professional work is carried out for approximately 3 months, starting from June 2, 2020 to August 31, 2020 at the JSDP UPJ unit. The work carried out is making educational videos regarding the implementation of JSDP in general, namely regarding the procedures and rejection of JSDP and developing an online training module from the JSDP unit into a training video entitled reading and summarizing training "including making a pre-test and post-test for this training. The video which aims to make UPJ students understand more about important information from the JSDP unit through educational videos and also increase knowledge, abilities and skills in speed reading and summarize effectively through training videos.

Keywords: Professional Work, Educational Videos, Training Videos