## **ABSTRACT**

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## JOB DESCRIPTION OF RECRUITMENT STAFF AT PERMATA INDONESIA

Professional work is carried out by practitioners at Permata Indonesia, while carrying out professional work, practitioners are in the business operation division with the position of recruitment staff. Permata Indonesia is a company engaged in outsourcing and has been established since 2007. Practitioners carry out professional work for three months or equivalent to 536 hours. During the work of the profession, the practicum conducts interviews for new employees. The work of this profession is relevant to the courses that have been studied by practitioners during college, such as Industrial & Organizational Psychology, Interviews & Observations, Code of Ethics, and Training.

Keywords: Permata Indonesia, Recruitement, Professional Work

