

ABSTRACT

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PROFESSIONAL WORK ACTIVITIES AS ACCOUNTING AT PT. KILAU ANUGRAH ABADI

The Professional Work report is prepared as documentation of the internship experience carried out by the intern during the professional work program at PT. Kilau Anugrah Abadi, particularly as part of the accounting. This program was conducted over a period of four months, from July 1st, 2024 to October 1st, 2024, with total of 462 working hours. The primary objective of this program is to provide students with practical understanding of accounting applications in a real work environment, as well as to equip them with technical skills and professional attitudes relevant to their field of study. Additionally, the Professional work program serves as one of the graduation requirements for students of Pembangunan Jaya University.

During the implementation of this program, the intern was involved in various accounting activities such as recording daily financial transactions, performing account reconciliations, verifying and archiving supporting transactions documents, and assisting in the preparation of financial reports. Through direct involvement in these processes, the intern gained deeper insight into financial recording system and procedures, the importance of accuracy and attention to detail, as well as teamwork in supporting the smooth operation of the company financial administration. This experience is expected to contribute positively to the intern competence development in the field of accounting and enhance their readiness to enter the professional workforce.

Keywords: Professional Work, Accounting, Bookkeeping, Financial Reporting, PT. Kilau Anugrah Abadi