

ABSTRACT

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PROFESSIONAL WORK ACTIVITIES IN THE ADMINISTRATION & OPERATIONAL DIVISION AT PT GLOBAL ENERGI GEMILANG.

The Professional Work Program (KP) at Universitas Pembangunan Jaya is designed to provide students with real-world experience. In its implementation, interns undergo professional work at PT Fortuna Mediatama, a company engaged in digital payment services as a Billing Aggregator. This company acts as a liaison between service providers such as PLN, PDAM, and educational institutions with payment collection agents, so that the transaction process becomes more efficient and secure. During the KP, interns are placed in the Legal Division that handles Collecting Agents & Billers, and participate in activities to find new partners, including from the e-commerce, banking, and education sectors. In addition, interns are also involved in collecting data on the legality of partners, in order to identify partners who already have official cooperation status with PT Fortuna Mediatama. Through this activity, interns can apply the knowledge gained during lectures and broaden their insights regarding policies and management of digital payment systems in Indonesia.

Keywords: Professional Work, Administration Division, Operations, PTGlobal Energi Gemilang.