

# DAFTAR RIWAYAT HIDUP



## Curriculum Vitae

### Novira

#### Undergraduate Student of Public Relations

I am a social media enthusiast and a hard-working undergraduate public relations student. With a disciplined attitude, good communication skills, an open mind, desire to learn new things, and the ability to work in a group or individually.

#### Profile

##### Phone

0877 7128 6692

##### Email

vivinra7@gmail.com

##### Instagram

vivinra

##### Linkedin

Vivi Novira

##### Date of Birth

7 November 1999

##### Address

Bintaro - Tangerang Selatan

#### Awards

##### Winner Photo Competition

at Muhammadiyah Jakarta University 2018

#### Software

- Proficient in Microsoft Office
- Adobe design applications
- Google docs

#### Work and organization experience

<b>Social Media Freelance</b>	Feb 2021
Kementerian Komunikasi dan Informatika	Jan 2021
<b>Social Media Internship</b>	Sep 2020
Kementerian Komunikasi dan Informatika	Jun 2020
<b>Tiktok Social Media Content</b>	May 2020
Fun Charity Festival 2020	
<b>Sponsorship Business Development</b>	Mar 2020
Bintaro Jaya Night 10k Event	
<b>Public Relations Internship</b>	Sep 2018
PT Jaya Real Property, Tbk.	Jul 2018
<b>Admin Freelance</b>	Jun 2017
Senoz Advertising	

#### Skills

- Client service and relation
- Campaign planning and development
- Creative writing
- Social media campaign

#### Education

<b>Pembangunan Jaya University</b>	Present
Majoring at Public Relation	2017
<b>SMAN 7 Kota Tangerang Selatan</b>	2017
Senior High School	2015