## **ABSTRACT**

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WORK DESCRIPTION OF HUMAN RESOURCES DEVELOPMENT ADMINISTRATION STAFF AT THE FOUNDATION OF PROFESSIONAL CERTIFICATION INSTITUTIONS OF INSTRUCTORS AND TRAINING POWER FACILITATORS (LSP FIT)

Human Resources (HR) is currently facing increasing challenges along with competitive business conditions. The implementation of the ASEAN Economic Community (MEA) has led to a high level of globalization and free markets. One of the problems identified is the preparation of Human Resources (HR). In this case, the workforce (HR) in Indonesia is required to have qualifications, high competitiveness and recognition of competence by prioritizing KSA (Knowledge, Skill, and Attitude). Therefore, a certification competency test is needed to prove that competent and superior human resources can be competitive. The reason the intern choosing internship in the Foundation for the Professional Certification Institute for Facilitators, Instructors and Coaching Personnel (LSP FIT) is that the intern hopes to gain work experience and can develop knowledge, skills, and attitudes, as well as be able to go directly to the world of work by applying the psychological theory previously learned. In doing professional work, the intern encounters several obstacles, but the practitioner can overcome these problems

Keywords: Human Resources, HRD, Internship