

## **ABSTRACT**

**Ika Norma Aulia (2018031003)**

### ***DESCRIPTION OF WORKFLOW ASSISTANT TEACHER GUIDANCE COUNSELING IN HANDLING IN THE 206 JUNIOR HIGH SCHOOL JAKARTA BARAT***

The Internship Program is one of the learning programs that provide opportunities for students to know the overview of work activities and apply the knowledge they have learned during their studies. The practitioner does professional work at the 206 Junior High Schools Jakarta Barat, which is an educational institution under the auspices of the Ministry of National Education and the National Professional Certification Agency (BNSP). During the Internship Program, the practitioner is placed in the Counseling Guidance section as Assistant Counseling Guidance Teacher. In general, the work carried out by the practitioner includes analyzing new students who have or are currently undergoing treatment from a psychologist, collecting data on the causes of problems in students, assisting teachers in counseling guidance in home visit services, and being an observer in counseling activities. By participating in professional work, the practitioner can fulfill the learning outcomes of the graduate profile of the Psychology Study Program. In addition, the practitioner can also study, explore and practice one of the professions in a profile of a graduate psychology degree student, namely as a Counselor.

**Keywords:** *Internship, Guidance Counseling, the 206 Junior High Schools Jakarta Barat*