

ABSTRACT

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THE PROCESS OF RECORDING AND CHECKING VALUE ADDED TAX INVOICES AT THE SECRETARIAT GENERAL OF THE DPR RI

While carrying out professional work at the Secretariat General of the DPR RI, the practitioner works under the supervision and guidance of the planning and finance division in the tax division. In the implementation of professional work, practitioners have the opportunity to be directly involved in recording and checking data on value added tax invoices from the Secretariat General of the DPR RI. In addition, the practitioner helps the planning and finance department tasks such as combining request documents with receipts related to the disbursement of the DPR RI faction's funds, printing and preparing SP2D (Warrants for Disbursement of Funds) as well as inputting and printing billing codes. Activities and responsibilities in the tax division of the planning and finance division of the Secretariat General of the DPR RI are focused on calculating DPR RI taxes related to taxes on council members, employees, etc.

Keywords: Recording, Checking, Value Added Tax