

ABSTRACT

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CASH EXPENDITURE CYCLE IN FINANCE DIVISION PT TELKOM INDONESIA WITEL TANGERANG

PT Telkom Indonesia is a company that provides complete information and communication technology services and telecommunications networks in Indonesia. In doing Job Profession at PT Telkom Indonesia Witel Tangerang, Practitioners work under the supervision and guidance of the Finance department. In doing Job Profession Practitioners have the opportunity to assist and be involved in the process of filing billing documents that are part of the cash out cycle, recapitulating tax invoices, and assisting in archiving documents. The cash out transactions at PT Telkom Indonesia has the same procedure as suggested by the experts through the book. Activities or responsibilities of the Finance division of PT Telkom Indonesia Witel Tangerang is focused on cash disbursements and income.

Keywords: *Cash Disbursement Cycle, Verification, Tax Invoice*