

ABSTRACT

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ORGANIZATIONAL DEVELOPMENT & HIRING JOB OVERVIEW at PT. MNC MEDIA

Internship is a compulsory subject that must be carried out by prospective undergraduate studies to graduate. The students were introduced to an overview of the work process in real life. It aims to provide learning and opportunities for students to be able to apply the knowledge they have acquired during their education at the university into real life situations. Practitioners do internship at PT. MNC Media in the Organizational Development (OD) & Hiring department. This department functions to supervise and develop the company's resources, as well as carry out the recruitment process to expand the company's organization. The tasks carried out by the practitioner are to help analyze the organizational structure, assist in the process of creating a supervisor database and calibration for mid-year 2021 performance appraisal, and end-to-end recruitment. The implementation of this professional work makes the practitioner better understand the job description as a Human Resources Officer/staff.

Keywords: Internship, PT. MNC Media, OD & Hiring