DAFTAR RIWAYAT HIDUP

NEVI YUDIANTHI

PROFILE

Web Designer and digital marketing enthusiast, experience as an admin, familiar to operating web, excellent written and verbal communication. Very interested in keeping up with the latest technology and software developments to continuously develop skills. Currently enrolled at Pembangunan Jaya University.

CONTACT INFORMATION

Mobile +(62) 813 1142 8070

Email nv13_y@ymail.com

SOCIAL MEDIA

fb.com/nevi.yudianthi

@nevyudian

@yudian_nev13

EDUCATION

2018 - Present — Universitas Pembangunan Jaya

Technology & Design - System Information

Current with

IPK: 3.48

WORK EXPERIENCE

2016 - 2020 — PT. SCG Readymix Indonesia • Administration

- Receive payment Cash (with Cashles app, EDC machine)
- Monitoring material receipt and delivery product with CPAC system, filing documents.
- Support sales to serve project customers and monitoring of schedule project.
- Check and validate the operational costs.
- Create reimburstment / claim of all expenses in the project.

2012 - 2016 — PT. Hema Medhajaya • Tax Accounting

- Entry data and checking use program Accurate & e-SPT
- Created report of tax.

INTEREST

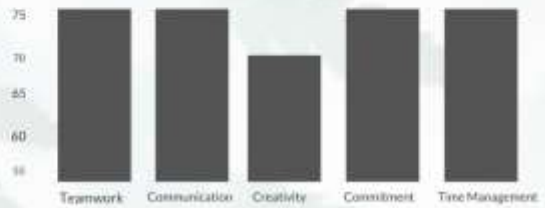
- Technology
- Art
- Design.

AREAS OF EXPERTISE

- Adobe Photoshop ★★★★☆
- CSS ★★★★☆
- PHP ★★★☆☆

LANGUAGES

INDONESIA (NATIVE)

ENGLISH

SKILLS