

ABSTRACT

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THE PROCESS OF ISSUING RECEIPT ON ACCOUNT RECEIVABLE AND ACCOUNT PAYABLE AT PT JAYA TEKNIK INDONESIA

While carrying out professional work at PT Jaya Teknik Indonesia, Central Jakarta, the practitioner works under the guidance and supervision of the Head of the Accounting and Finance Department as well as the staff and employees of PT Jaya Teknik Indonesia. Professional work is carried out within a period of 2 months and 1 week starting from June 20, 2022 to August 26, 2022. Practitioners are placed in the Finance division, in the Finance Division, Practitioners have the opportunity to participate and be directly involved in the implementation of work such as operating the Epicor software, Oddo which is provided on site. work, then input and calculate trading receipt fines, conduct inspections of PF Subcontractors/vendors of PT Jaya Teknik Indonesia, conduct Internal audits, Send TIKI documents, checks and inputs in the Epicor and Oddo applications. And the process of issuing receipts, Invoices, receipts of receipts and tax Invoices and Posting Invoices.

Keywords: Account Receivable, Account Payable, Finance