

ABSTRACT

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PROFESSIONAL WORK ACTIVITIES IN THE SUPPORTING AND BUSINESS DIVISION AT PT BANK TABUNGAN NEGARA TBK. BINTARO JAYA BRANCH OFFICE

Professional Work is one of the mandatory courses that must be followed by all students of Pembangunan Jaya University by carrying out professional work activities in a company for 400 hours or approximately 3 months. Professional Work aims to provide understanding and experience to all students regarding the real world of work. In carrying out professional work, the practitioner does it at PT Bank Tabungan Negara Tbk. at the Bintaro Jaya Branch Office. Practitioners gain a lot of valuable experience and understanding regarding the operational activities of a bank. Practitioners are placed in three different positions for 3 months, namely Loan Document, Funding and Service Unit, and Consumer Lending Unit. Implementation of Professional Work provides practical learning about the culture of a company in carrying out their duties.

Keywords: *Intership, PT Bank Tabungan Negara, Supporting, Business, Loan Document, Funding and Service Unit, Consumer Lending Unit.*