

## **ABSTRACT**

**Rizka Nur Fajriana (2019021052)**

### ***Work Activities in Financial, Controlling & Planning PT. XYZ***

*Practican doing work at PT. XYZ for three months, the practice works under the supervision of the section head of the financial controlling & planning department and under the supervision of the Tax Staff of the finance division. In general, finance work is related to the supervision, creation & study of finance, credit, assets, and liabilities that make up the financial system etc. In carrying out the work of this profession, practicants have the opportunity to help complete reports on the use of chemicals, input tax invoice reports, and clean up tax invoice files. In its implementation, this internship activity ran smoothly even though there were several obstacles such as, internet network, inefficient communication and initial obstacles regarding booster vaccines & antigen swabs. The implementation of the work of this profession provides a lot of experience & foreshadowing about the world of work.*

**Keywords : Finance, Tax Invoices, Work Activities**