

ABSTRACT

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DESCRIPTION OF THE IMPLEMENTATION AS A HUMAN RESOURCES DEVELOPMENT STAFF AT PT ASJAYA MUKTI GRAHA (ANNIELAND)

Internship program is a mandatory program that must be carried out by every student at Pembangunan Jaya University and is also a graduation requirement. The application of internship program that practitioners do, Pembangunan Jaya University provides an opportunity to practice the subjects that have been studied in the world of work. Practicing doing internship program as Human Resources Development. There are several jobs that the practitioner does, namely; conduct selection and recruitment which includes screening candidate CVs, conducting online job interviews, and placing employees. Next, make work contracts and letters for employee needs. Besides that, the practitioner also has an additional task, namely revising the company's organizational structure.

Keywords: *Human Resources Development , Internship program, PT Asjaya Mukti Graha*