

ABSTRACT

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REPORT OF FIELD WORK PRACTICE IN HUMAN RESOURCES (HR) DIVISION AT PT. KAZETO PUTRA PERKASA (PT. KPP)

Professional Work (KP) is one of the graduation requirements for University of Pembangunan Jaya (UPJ) students, and in Professional Work at the Homeschooling agency, Kak Seto really provides new experiences for students who go directly to explore knowledge through professional work (KP). This professional work is carried out at PT. Kazeto Putra Perkasa (PT.KPP) for 3 months in the HR section, this professional work was carried out by practitioners related to helping all activities provided by Kak Seto's Homeschooling staff.

The writing of this Professional Work report is made as a description of the work that has been done during the KP with the aim of increasing the abilities and skills of the practitioner at work.

Keywords: Professional Work Activities in HR and PT. Kazeto Putra Perkasa