

ABSTRACT

Hilfina Izza Mahabbah (2019021096)

KEGIATAN KERJA PROFESI PADA HUMAN RESOURCE DEPARTMENT YAYASAN KAZETO PUTRA PERKASA (SEKOLAH KAK SETO GROUP)

Practitioner carry out Kerja Profesi (KP) at Yayasan Kazeto Putra Perkasa in the Human Resource Department. During her Kerja Profesi, the practitioner is given the task and responsibility to work on a series of projects that are relevant with to Human Resources Department work activities such as creating HR management programs, developing organizational structures, and building organizational culture campaign methods. Practitioner are also allowed to be directly involved in several Human Resources Department work activities such as recruiting for recruitment & development staff position and tutor positions, holding a Forum Group Discussion for the selection of Tribe/Chairman of MSIB, and cutting off employee attendance.

Keywords: Human Resource Departmen, Departmen Work Activities, Human Resource Management, Yayasan Kazeto Putra Perkasa