

HELENA MEISY ARDILLA SINTAULI HUTAPEA

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[Tangerang], [Indonesia], [15810]



Management student at Pembangunan Jaya University that is a knowledge-curious, communicative, and quick learner person. I am looking for opportunities and experiences to develop myself and develop my soft skills and hard skills. Field of interests: Human Resources, Marketing, Business Development, Product Management, etc.

EDUCATION

- SMAN 3 Kabupaten Tangerang
- Pembangunan Jaya University / Management
- Semester 6 - IPK 3.64

SKILL'S

Soft Skill's

- Time Management
- Communication
- Teamwork
- Leadership
- Curious
- Creative
- Innovative
- Social Media Awareness
- etc.

SKILL'S

Hard Skill's

- Operate Social Media
- Microsoft Office
- Canva
- Write / Author
- Another editing apps in play store
- etc

EXPERIENCE

ORGANIZATIONAL EXPERIENCE

- **2015 - 2017**
(OSIS SMAN 3 Kabupaten Tangerang - Bendahara Umum)
- **2019 - 2021**
(Kelompok Studi Pasar Modal - Anggota Divisi Edukasi)
- **2020 - 2021**
(Himpunan Mahasiswa Manajemen - Sekretaris Divisi Sumber Daya Anggota)

INTENRSHIP EXPERIENCE

- **September 2019 - Now**
Student Ambassador - Universitas Pembangunan Jaya
- **August 2020 - February 2021**
Admission Intern - Universitas Pembangunan Jaya
- **September 2021 - Now**
Telemarketing Intern - Universitas Pembangunan Jaya
- **Support Staff Social Media**
Universitas Pembangunan Jaya
- **August 2020 - 1 Month**
Stock Opname - Financial Departemen of Universitas Pembangunan Jaya
- **April - Oktober 2022 - Extend s.d April 2023**
PMMB BUMN BRI - BRI Corporate University