## ABSTRACT

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## KEGIATAN KERJA DIVISI SALES AND CUSTOMER SERVICE PT PGAS TELEKOMUNIKASI NUSANTARA

During his professional work at PT PGAS Telekomunikasi Nusantara, Practitioners work under the guidance and supervision of Sales Corporate Department Head, Sales and Customer Service Division Head, PT PGAS Telekomunikasi Nusantara. In carrying out professional work, Practitioners have the opportunity to be directly involved as well as learn about the internal activities of the Sales and Customer Service Department at PT PGAS Telekomunikasi Nusantara such as routinely checking and crosschecking Company Internal Documents, inputting invoice payments, and making formal scripts for the benefit of the company's internal perfomance.

Keywords: Work Activities, Company Internal, Sales and Customer Service, Sales