

ABSTRACT

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IMPLEMENTATION OF VISITOR MANAGEMENT SYSTEM FOR EVALUATION OF GUEST ATTENDANCE MINISTRY OF TRANSPORTATION HEAD OFFICE THROUGH PT.ISS

While carrying out professional work at PT ISS Indonesia, Practitioners work under the supervision and guidance of the Front Liner Dept. In professional work, Practitioners have the opportunity to assist and be directly involved in handling guest work, telephone calls, checking incoming and outgoing mail. The implementation of the Visitor Management System is the same as the procedures proposed by experts through books and runs effectively and efficiently in evaluating guest attendance.

Keywords: *Visitor Management System, guest attendance,*