

ABSTRACT

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Title: “Work Activities of a Professional Career in the Training & Development Department (Trainer) at PT. Grab Indonesia”

The work activities involved in the profession as a Trainer in the Training & Development Department at PT. Grab Indonesia. The Training & Development Department plays a crucial role in employee development and skill enhancement to support the company's growth. As a Trainer, individuals are responsible for designing, delivering, and evaluating training programs that align with the organization's needs.

The work activities of a Trainer in the Training & Development Department at PT. Grab Indonesia encompass several key aspects. Firstly, Trainers conduct training needs analysis to identify areas where employees require additional skill development and knowledge.

Next, Trainers design training materials and relevant curricula based on the company's needs. These training materials are developed using interactive and engaging approaches, incorporating diverse instructional methods to ensure effective teaching. Trainers also leverage modern technologies and learning tools to provide an optimal learning experience.

Furthermore, Trainers deliver training sessions to employees with varying skill levels. They employ stimulating approaches such as group discussions, case studies, simulations, and hands-on exercises to maximize understanding and application of the training content. Additionally, Trainers provide constructive feedback to training participants to assist them in developing their skills and knowledge.

In summary, the work activities as a Trainer in the Training & Development Department at PT. Grab Indonesia involve the design, delivery, and

evaluation of training programs tailored to the organization's needs. These activities aim to enhance employee competencies and performance while supporting the company's growth and success.

Keywords: Work Activities, Profession, Training & Development Department, Trainer, PT. Grab Indonesia

