

## **ABSTRACT**

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### **REPORTING SYSTEM OF SALES REPORT AND PAYMENT OF ACCOUNT PAYABLE AT PT. GISWANTARA JAYA INDONESIA**

*While carrying out professional work at PT. Giswantara Jaya Indonesia, practitioner works under the supervision of an Accounting Manager. Practitioners have the opportunity to do work in the finance division to record sales reports and payment of accounts payable. Sales report is a collection of sales information that is compiled and informed as material for recording and analyzing sales. This report is usually obtained from the cashier section of each company outlet, namely Weekend Mates Coffee and Weekend Mates Café. Payment of debt is the company's obligation to make payments that refer to the invoice for goods/services received by the company from vendors/suppliers. Practitioners' debt payment reports get from the purchasing division and warehouse staff. Division of Finance, Accounting and Purchasing PT. Giswantara Jaya Indonesia is responsible for the cash inflow and disbursement processes associated with the entire company's operational processes*

**Keywords:** Account Payable, Sales Report, Kerja Profesi