

ABSTRACT

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STAFF WORK OVERVIEW OF THE HUMAN RESOURCES DEPARTMENT AT PT. SODEXO SINERGI INDONESIA

The industrial world and organizations in Indonesia have entered the industrial revolution 4.0, where technology is increasingly progressing. Industries and organizations strive to have quality human resources (HR), in order to create quality HR, competency is needed in employees. PT Sodexo Sinergi Indonesia is an example of a company that prioritizes prospective employees who have work experience first. This is in line with the program owned by Pembangunan Jaya University, where Pembangunan Jaya University (UPJ) has an internship program, namely Professional Work. Professional work activities are carried out to provide work experience and real work descriptions to apply the learning obtained during lectures. Practitioners carry out professional work at PT Sodexo Sinergi Indonesia as Human Resource Department Staff. Practitioners receive tasks such as opening job vacancies, selecting CVs, conducting interviews and observations as well as supervising employees. As long as the practitioner carries out a working profession, the practitioner can develop the skills and abilities they have and gain real work experience in the field of interest.

Keywords: Internship Program, Human Resource Department, Recruitment Staff