

DAFTAR RIWAYAT HIDUP

YESA AMANDA PUTRI

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ABOUT ME

Yesa is a determined and motivated independent woman pursuing a degree in Accounting at Universitas Pembangunan Jaya. With a strong background in financial accounting, banking, taxation, administration, and data management, Yesa possesses excellent theoretical knowledge and practical skills. Known for her integrity, effective communication, and leadership abilities, Yesa has maintained a remarkable GPA of 3.77 while actively participating in various collaborative initiatives. She is deeply passionate about accounting, taxation, audit, and banking, aiming to leverage her skills to drive impactful changes in these fields.

WORK EXPERIENCES

Intern, PT Soechi Lines, Tbk – South Jakarta

Jun 2023 - Sep 2023

Finance Accounting

A leading shipping company based in Indonesia. I am assigned to the non-shipping division within the finance department.

- Assist in realizing the budgets for subsidiary companies operating in shipyard, oil, and gas sectors, utilizing Autocount Accounting software.
- Help in daily reporting of payment transactions, ensuring accountability and financial transparency.
- Contributed to creating and adjusting the company's general ledger.
- Assist in confirming cash receipts from customers.

Intern, AD Venture Capital - Purwakarta, West Java

Sep 2022 - Feb 2023

Finance Accounting

A venture capital company that runs with a social orientation helping MSMEs to develop their business.

- Responsible for bookkeeping, looking for investors and business partners (MSMEs), as well as providing training and guidance to partners regarding the financial management of their business.

Intern, KPP Pratama Jakarta Setia Budi Satu - South Jakarta

Jun 2022 - Jul 2022

Taxpayers's Data Supervisor

I took part in an internship program organized by the Ministry of Finance of Republic of Indonesia and I was placed at KPP Pratama Setiabudi Satu in the Supervision Section III.

- Sorting more than 5000 taxpayer data from SIDJP to submit non-effective (NE) status
- Recap the letter of appeal (SHIMB) to Ms. Excel
- Help classify the types of tax Letters Explanation of Data and/or Information (SP2DK)
- Assist in issuing STP WP for fines delay in reporting VAT using Approweb application
- Input Postal Receipt for delivery STP
- Analyze financial statement and check eligibility in tax reporting.

Intern, Marketing UPJ - Bintaro, South Tangerang

Sep 2021 - Oct 2021

Telemarketing

- Contacted and marketed Universitas Pembangunan Jaya to more than 3,000 prospective students

Intern, Bank Indonesia - Central Jakarta

Oct 2018 - Dec 2018

Archivist and Administrator

- Classify documents, input data into the BI archive system (BI-RMS), and archive documents according to existing archival procedures
- Assisting in office inventory control in 3 divisions in the Information System Management Department (DPSI)

EDUCATION LEVEL

Universitas Pembangunan Jaya - Tangerang Selatan, Banten

Sep 2020 – Present

Bachelor Degree in Accounting, 3.77/4.00

- Passed 130 SKS such as Advance Financial Accounting, Taxation 2, Financial Management, Management Accounting, Auditing 2, Corporate Governance and Risk Management, Cost Accounting, Financial Statement Analysis, etc.
- Active member of UPJ accounting student association (HIMAKSI)
- Awardee Beasiswa Unggulan Universitas Pembangunan Jaya

SMK Taruna Terpadu 1 - Bogor, West Java

Jul 2017 - Jul 2020

High School Diploma in Banking

- Active in various organizations such as Japanese Club and School Banks
- The Best Customer Service (CS) and Teller Role Player

ORGANISATIONAL EXPERIENCE

UPJ Accounting Student Association (HIMAKSI) - Universitas Pembangunan Jaya

Aug 2021 - Sep 2022

Member of the Research and Development Division

- Develop a plan and schedule of activities
- Assess or evaluate activities and develop the implementation of the HIMA work program for the future

UPJ Tax Center - Universitas Pembangunan Jaya

Jan 2022 - Dec 2022

Tax Volunteer

- Personal tax payer assistant who assist WPOP in filling out and reporting SPT 1770 S/SS forms and also educates about the importance of paying taxes

Capital Market Study Group (KSPM) - Universitas Pembangunan Jaya

Sep 2020 - Aug 2021

Member of the Documentation and Publication Division

- Create and publish content related to the capital market on social media regularly
- Documenting KSPM activities

SKILLS, ACHIEVEMENTS & OTHER EXPERIENCES

Technical Skills

- Microsoft Word, Microsoft Excel, Microsoft Visio, SPSS, Accurate Software, MYOB Software

Achievements

- Top 10 National Tax Essays - Taxtival UIN (2021)
- 3rd Winner of Banking Olimpiad - Universitas Kesatuan Bogor (2019)
- 2nd Winner in Japan Cultural Olympics - Bunkasai (2018)

Other Experiences

- Participants in Digi-Summer School 2022, a program to study and discuss with students from 3 well-known campuses in Germany, China and India