

ABSTRACT

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Pelaksanaan Kerja Profesi Pada *Departement Human Capital* Divisi *Organization Development* di PT Infra Solusi Indonesia (I-Solution)

Professional Work Report carried out at PT Infra Solusi Indonesia (I-Solution) located on Jl. Gajah Mada Boulevard No. 2062, RT.001/RW.009 15811 Tangerang Banten. During the internship, the author did an internship at I-Solution as the Organization Development division in the Human Capital Department. During 3 (three) months of internship, the author studied in 3 (three) divisions in the Human Capital Department at I-Solution, namely the Organization Development Specialist, Organization Development Staff, and HCIS Specialist divisions. In each division, the author has different tasks, starting from the Organization Development Specialist division, he is given the task of creating and inputting Key Performance Indicators (KPI) in each division. Then, in the Organization Development Staff division, the writer was given the task of making an assessment of the company competition and contributing to a series of company townhall events. Then, in the HCIS Specialist division, the author helped correct employee names in the company system and input employee work schedules at the end of each month.

Keywords: Professional Work, Human Capital, Organization Development, I-Solution