

ABSTRACT

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"WORK ACTIVITIES IN THE DEALER AND BANK ADMIN DIVISIONS AT PT PENITI VALASINDO"

One of the requirements for graduation at Pembangunan Jaya University is to carry out professional work, this provides an opportunity for students to gain experience in the world of work and gives students an idea of the real world of work. So that students can prepare themselves to enter the world of work later. PT. Peniti Valasindo is a money changer company that operates in the field of foreign exchange buying and selling transactions. Practitioners carry out professional work in the dealer and bank admin divisions which are directed directly by the work supervisor. Apart from that, interns also carry out various work practices to process foreign exchange transactions according to SOPs and Bank Indonesia policies.

Keywords: professional work, dealer division, bank admin division, foreign exchange, money changer.