

ABSTRACT

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PROFESSIONAL INTERNSHIP IN DATA ADMINISTRATION AT PT. BANK SYARIAH INDONESIA TBK KCP TANGERANG CIPUTAT

Professional work activities are one of the mandatory programs organized by Universitas Pembangunan Jaya, aimed at enabling students to apply the knowledge acquired during their studies while simultaneously broadening their understanding, knowledge, and experience by applying these concepts in the work environment of the company where the Professional Work Program is conducted. While carrying out professional work at PT. Bank Syariah Indonesia KCP Tangerang Ciputat, the practitioner had the opportunity to engage in professional work activities as a Data Administrator responsible for creating online accounts through BSI web forms and scanning as well as photocopying transaction documents. Additionally, the practitioner also assisted in activating BSI mobile for customers.

Keywords: *Professional Internship, Data Administration, BSI Mobile*