

ABSTRACT

Lubna Alya Safira (2020021245)

WORK ACTIVITIES OF THE FINANCE OFFICER PROFESSION AT PT.CITRA SURYA INDONESIA

PT Citra Surya Indonesia is a company operating in the advertising sector, PT. Citra Surya Indonesia is committed to local business growth, wants to serve and collaborate with brands, digital media and traditional partners, offers strategic planning, TV post-purchase audit technology, multi-screen analysis, and creative visuals. When carrying out professional work, interns are placed in the Finance Officer department. Practitioners get the opportunity to record, enter and maintain data accurately in databases and spreadsheets using the Sysad application as well as support for processing invoices, payments and reimbursements. Manage receivables collection. While carrying out professional work, interns gain additional experience and knowledge..

Keywords: Sysad, Record