

ABSTRACT

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PROFESSIONAL WORK ACTIVITIES IN HUMAN RESOURCES PT. KAZETO PUTRA PERKASA

Professional work is designed as a form of learning that aims to provide students with insight into the realities of the world of work. Through KP, students are expected to gain practical experience, in-depth knowledge, and skills training relevant to their field of study. While carrying out professional work at PT. Kazeto Putra Perkasa in the HR department, Practitioner has the opportunity to be involved in the employee recruitment process, administration and performance assessment, and human resource management activities. Practitioners have gained a lot of experience after carrying out this professional work activity, including the importance of each stage in finding and selecting employees who suit the company's needs. Practitioners also gain insight into how to build good relationships between employees. During this process, practitioners understand the importance of communicating well and effectively, both with colleagues and business partners.

Keywords: *Professional Work, Human Resources, Employees*