

ABSTRACT

Maria Fransiska Chelsea Novelia Pradigma Gunawan (2021011040)

MECHANISM FOR FILING ACCOUNT PAYABLE DOCUMENTS AND ONSITE DATA SYSTEM AT PT DYANDRA PROMOSINDO

Kompas Gramedia Group is the largest media conglomerate in Indonesia with various business units or subsidiaries that vary in various fields ranging from media, retail and publishing, hospitality, education, manufacturing, events and venue, property, to digital. Kompas Gramedia Group collaborates with the Indonesia Ministry of Education and Culture through the Kampus Merdeka program where one of Kompas Gramedia Group's subsidiaries, Dyandra Promosindo, which is a professional exhibition organizer, participates in providing opportunities for students to learn and gain experience, especially in the field of MICE (Meeting, Incentive, Convention, and Exhibition). Practitioners have the opportunity to become part of the Finance, Accounting and Tax team with the position of Account Payable. Practitioners do research on the tasks that will be carried out. Practitioners are also responsible for filling out documents for outgoing banks and assisting with onsite implementation for events that are held. In addition, Practicum also learns to work effectively and efficiently both individually and with colleagues and teams. Through this Independent campus and professional work internship program, Practitioners learn many new things both practically and theoretically, especially in terms of document preparation, onsite systems, and accountability for activities that have been carried out. Overall, the internship activities have been very useful.

Keywords: Kompas Gramedia, Dyandra Promosindo, MICE, Account Payable